

Maxwell Kaufman

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EDUCATION

University of Michigan | *Gerald R. Ford School of Public Policy* Ann Arbor, Michigan
Master of Public Policy May 2021

University of Minnesota | *College of Liberal Arts* Minneapolis, Minnesota
B.A. Political Science, Global Studies May 2013
GPA: 3.60 – Dean’s List (2010, 2012, 2013)

Qasid Institute Amman, Jordan
U.S. Department of State Critical Language Scholarship Program – Arabic June - August 2011
Arabic Language Proficiency: ILR 2+ (Limited Working Proficiency)

EXPERIENCE

International Criminal Investigative Training Assistance Program Ann Arbor, Michigan
Consultant September – December 2019

- Researched for and wrote a maritime security cooperation plan for the United States and Azerbaijan on behalf of the International Criminal Investigative Training Assistance Program (ICITAP) – an office of the U.S. Department of Justice – in collaboration with a team of three students.
- Designed and conducted interviews with academics, security professionals, and other key stakeholders regarding maritime and energy security and developed policy and programming recommendations.

Southwest Regional Development Commission Slayton, Minnesota
Development Planner June 2016 – May 2019

- Provided planning and policy assistance to over 20 local units of government as well as state agencies, including the MN Dept. of Transportation and the Greater MN Regional Parks & Trails Commission.
- Assisted local units of government in over \$349,000 of grant applications for development projects.
- Secured work contracts totaling over \$51,000 for the commission with State of Minnesota agencies, local health partnerships, and municipalities to provide planning and implementation assistance.
- Completed the planning process (research, community outreach and engagement, surveys) for three city-wide Active Living Plans, focused on public health, infrastructure, and economic development.
- Planned for All-Hazard Mitigation in Cottonwood, Lincoln, Murray, Pipestone, and Redwood Counties.
- Worked with eight rural school districts to compose Safe Routes to School Plans – a process that included convening stakeholders, qualitative and quantitative research, and field surveys.

American India Foundation Madurai, Tamil Nadu, India
William J. Clinton Fellow at People’s Watch September 2015 – May 2016

- Compiled policy recommendation documents using qualitative and quantitative data collected through submitting Right to Information Act requests to all governmental human rights commissions in India.
- Composed monthly digests on the status of human rights defenders across India for reporting to the organization’s international funders including the European Union.
- Developed resource manuals for use by State Human Rights Institution members and students.
- Participated in field visits to understand the intersection of economic development and human rights.
- Managed the duties of interns and supervised them for the duration of their stay.

Bridging Communities, Inc. Detroit, Michigan
Housing & Project Coordinator November 2013 – August 2015

- Managed and reviewed the Land Contract to Homeownership Program, saving clients \$41,000.
- Drafted land contracts and quit claim deeds for the transfer and acquisition of real estate.
- Developed, facilitated, and conducted outreach for educational workshops on the Wayne County Tax Auction and first-time homeownership – gaining clients for the organization in the process.
- Surveyed neighborhoods to recommend sites for housing development and rehabilitation.
- Interviewed clients for intake to the City of Detroit's 0% Interest Home Repair Loan.